

# Environmental Programs Internship Guidelines

An internship can provide valuable on-the-job experience to help you in your future employment search. You will establish important professional contacts within the environmental field, and in some cases, the experience may help you to determine the type of work you do or do not want to pursue as a career. You will also earn credit toward your degree in Environmental Science or Environmental Studies when you complete the requirements.

## Step 1: Find and secure an internship

There are many ways in which you can find an internship. Our weekly "Opportunities" email will inform you of internship positions that have come to our office during the previous week. You should also visit the LAS or CALS Career Services Office for assistance in finding and applying for internships. Every semester, career fairs will be sponsored by the colleges. These are excellent opportunities to visit with companies and governmental agencies and inquire about internships. There are internship opportunities posted on departmental bulletin boards. If you are in one of the following campus buildings, stop and look at the departmental bulletin board: Bessey Hall (Biology and Environmental Science), Agronomy Hall (Agronomy and Meteorology), Science I (Geology), and Science II (NREM).

## Step 2: Approval of internship

Approval by Dr. William Crumpton is required. The criterion for approval is that the internship has a substantial environmental focus. It is an important standard to consider when selecting an internship.

## Step 3: On the job requirements

When you start your internship, you will keep a daily journal. You will log your daily activities in the journal and it will be submitted to Dr. Crumpton as part of the ENSCI 390 or ENV S 390 requirements.

## Step 4: Requirements following the internship

In the fall semester following your internship, you will register for ENSCI 390 or ENV S 390. You should see Sue Sprong for the course reference number. During the semester, you will create a poster detailing your duties and experiences. You will also request a letter or email be sent to Dr. Crumpton from your supervisor stating that you performed your duties to a satisfactory standard.